

LAWRENCE TOWNSHIP

AN UNINCORPORATED AREA OF TUSCARAWAS COUNTY OHIO

ZONING DEPARTMENT
10867 INDUSTRIAL PARKWAY N.W.
P.O. BOX 190
BOLIVAR, OHIO 44612

OFFICE
(330) 874-2731

FAX
(330) 874-2992

TRUSTEES

Matthew S. Ritterbeck - Chairman
Michael Haueter
Donald J. Ackerman

FISCAL OFFICER

Ann Ackerman

ADMINISTRATIVE ASSISTANT

Martina Mann

ROAD SUPERINTENDENT

Charles McNutt

CEMETARY SEXTON

Todd Reynolds

ZONING COMMISSION

Glenn Myers - Chairman
Frank Bachman - Vice Chairman
Joe Hafer
Patrick Kline
Mark Scott
Roxanne Kane - Alternate
Sally Storad - Alternate

ZONING APPEALS BOARD

Andy Mark - Chairman
David Besse
Ron Gauding
Bruce Neighbor
Aaron Salapack
Robert Eddy - Alternate
William Woodward - Alternate

ZONING INSPECTOR

Ron Weekley

CONTACT INFORMATION

Offices:
10867 Industrial Parkway NW
Bolivar, Ohio 44612

Phone: (330) 874-2731
Fax: (330) 874-2992

Web Site

www.lawrencetownship.org

DRIVEWAY PERMIT

DATE: _____ PERMIT NO. _____

Issued To: _____

Contractor: _____

Contractor Address: _____

Contractor Phone : _____

Permission is hereby given to construct a driveway on premises located at:

House #

Street/Road Name

City

State

Zip

Fee: \$50.00

Ron Weekley

Lawrence Township Zoning Inspector

NOTICE:

Before constructing your driveway, you must arrange with Charles McNutt, Lawrence Township Road Superintendent, to inspect your property and set the grade elevation for your driveway. Please note that should it be determined that a culvert is required where the driveway joins the public road, installation thereof must be supervised by the Road Superintendent or a member of the Lawrence Township Road Crew. Arrangements in the above regard can be made by calling (330) 874-2731.

- * This permit expires one (1) year from date of issue. If work is not completed within one (1) year, a new permit must be obtained.
- * This permit, along with any other building permit or zoning permit, shall be posted in a conspicuous location on the premises and shall remain in place during the entire period of construction.
- * If any changes or deviations are made from the original application or the one (1) year period has expired, a new application and fee is required.

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PROCEDURES FOR OBTAINING A DRIVEWAY PERMIT (Page 1)

NOTE

YOU AS THE LAND OWNER, AND YOUR CONTRACTOR, ARE RESPONSIBLE FOR ENSURING THAT THE ROADWAY STAYS CLEAN DURING THE ENTIRE CONSTRUCTION PROCESS OF YOUR HOME. A STOP WORK ORDER WILL BE ISSUED SHOULD THE ZONING DEPARTMENT OR ROADS DEPARTMENT OF LAWRENCE TOWNSHIP DEEM THAT THIS IS NOT HAPPENING. YOU WILL NOT BE PERMITTED TO CONTINUE UNTIL THE ROAD IS SATISFACTORILY CLEANED AND ANY DAMAGE IS REPAIRED. PLEASE SHARE THIS INFORMATION WITH YOUR CONTRACTOR.

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PROCEDURES FOR OBTAINING A DRIVEWAY PERMIT (Page 2)

October 03, 2022

PROCEDURES FOR OBTAINING A DRIVEWAY PERMIT

1. You need to mark the area where you intend the driveway to be installed on each side with a marker flag. You will then need to contact Mr. Rob Lint, the Surveyor at the Tuscarawas County Engineers Office. Phone # 330.339.6648. Request a Sight Distance Survey for your driveway.
2. Once you have the signed sight distance survey, call me and I will arrange for Mr. Chuck McNutt, Lawrence Township Roads Superintendent, to visually verify whether you need a culvert or not. He will contact me and let me know if required, and inform me of the size culvert needed. You choose your own contractor to install the culvert as prescribed by Mr. McNutt. I will verify this after your driveway culvert is installed.
3. Once Mr. McNutt provides me the information and before any other work is done, you will need to have a driveway permit issued by us. The permit fee is \$50.00. Please fill out the Driveway Permit application enclosed with this packet. The PERMIT No. will be issued by myself.
4. The design of your driveway must be of such a form that it prevents water from running onto the Township Road, or washing gravel onto the Township Road. In so much as possible, the Township recommends a concrete or asphalt apron at the foot of a driveway either sloped back from the road, or with a drain installed the width of the driveway to allow water from the driveway run-off to be carried to the ditch. If this is not feasible, the driveway should be crowned so as to cause water to run off the driveway to the ditch before reaching the roadway or washing gravel onto the roadway. In all circumstances, it is highly recommended the apron of the driveway be 40 feet or more wide to allow for proper transition on and off the driveway to the Roadway.
5. **Again, YOU are responsible for ensuring that the intended driveway area is on your property. You are also responsible for ensuring the roadway stays clean during the construction process of the driveway and your home. If it does not, a "Stop Work Order" will be issued, and the cleanup will need to occur before work can continue. Please make sure your contractor gets this information.**

**NUMBERS 2, 3 AND 4 APPLY ONLY TO TOWNSHIP ROADS.
State Roads and County Roads are controlled by those authorities.**